

**MELLS PARISH COUNCIL**  
(mellsparishcouncil.org.uk)

**Minutes of the meeting of Mells Parish Council on  
Tuesday 10 October 2017 at Mells Barn**

**PRESENT:**, Mr J Earl – Vice Chair, Mr S West, Mrs J Seewooruttun, Mr A Brady, The Countess of Oxford & Asquith, Mr C Tye, Mr D Seviour

**In Attendance:** Joy Book, Clerk.

No members of the public

1. **APOLOGIES FOR ABSENCE:** Mr E Costelloe – Chairman, Mrs A Moir, Mr J Poynton, Mr V Turner,
2. **DECLARATIONS OF INTEREST** - None
3. **PUBLIC PARTICIPATION** - None
5. **APPROVAL OF MINUTES DATED 12 SEPTEMBER 2017** had previously been circulated and it was resolved that the minutes be adopted. The minutes were then signed by the Vice Chair.
6. **MATTERS ARISING**
  - a) **Mobile Phone signal/broadband:** The quarry site has been approved for a mast. It is hoped that the works will begin by the end of the year.
  - b) **Barn Lease:** Chair has written to the solicitor again.
  - c) **Traffic on Selwood Street and car parking:** The passing place signs are not deterring people from parking in the area. Some of the new car parking signs are smaller than expected and the gaps between some of them is too long. This may give the impression to visitors that they have missed the car park and lead them to park on the road instead. The large Aster No Parking signs are compounding the situation. To be monitored. Clerk to contact Jon Price to see if the company he works for would be willing to regularly kill the weeds in the car park. Chris Tye to spray in the interim.
  - d) **Old Telephone Exchange:** No further information. To be followed up after next meeting if no action has been taken.
  - e) **Dog waste bin – Rectory Corner:** Now the bin has been in situ a while the Estate are happy with its position.
  - f) **Bridge – Station Road:** Another accident has occurred on the bridge. Coleford and Kilmersdon parishes are regularly following this up with Highways as well.
  - g) **Dumped cars – Fairview:** MDC were surprised that the cars were still there as they have instructed enforcement to arrange to have them moved.
  - h) **War memorial ownership:** The memorial is owned by the Estate but the steps are owned by the parish.
  - i) **VAT re-claim for works on the Barn:** Clerk has the circulated information relating to this. John Earl is going to discuss with an accountant as it is a complex subject.
7. **PLANNING**
  - a) New applications - none  
**2017/1537/FUL** Construction of new B2 – general industrial unit – Lakeside Park – approved.  
**2017/2180/HSE** Proposed single storey side extension to form car port and sun room – Cherry Tree Cottage, Vobster – Approved.  
**2017/0163/FUL** Erection of new production plant – Mells Road Works - Approved
  - b) Mendip Decisions  
**Cottages to rent at Branch Farm:** The Estate will investigate.  
**Walled Garden update:** The application is going before the Planning Board on 18 October. Clerk to establish whether Chair will be available to speak in support at the meeting.
8. **CORRESPONDENCE FROM SOMERSET COUNTY COUNCIL** – none
9. **CORRESPONDENCE FROM MENDIP DISTRICT COUNCIL** - none

**10. OTHER CORRESPONDENCE**

- a) **HMRC – Paying your PAYE at the Post Office:** PAYE will not be able to be paid at the Post Office after 15 December. Clerk will pay at the bank instead.
- b) **NHS England – Application relating to Dudley Taylor Pharmacies:** The pharmacy has applied to use the former premises of Crossways Fish Bar in Coleford.

**11. PAYMENTS, RECEIPTS AND OTHER FINANCIAL MATTERS**

Balance as at 28 September 2017 – £15,328.71. Barclays £5,191.63.

a)	J Book Clerk's Salary & expenses (September)		£246.49
	Travel to Mells (@ 45p/mile)	3.60	
	Phone line rental	5.50	
	Utilities	4.00	
		<u>13.10</u>	
	HMRC PAYE (Period 6)		£38.40
	British Legion – wreath and donation		£42.00
	Martin Moore – installation of car parking signs		£450.00
	Approved - all in favour.		

- b) Receipts: None
- c) Bank Mandate: David Seviour agreed to be added to the mandate. Clerk to source the papers.

**12. ANY OTHER BUSINESS**

- a) **Hanson/Tarmac meetings:** Steve West will attend both the upcoming meetings.
- b) **Barn car park:** A couple of tons of gravel will be laid to level the car park before it is fully refurbished.
- c) **Stile by tennis courts:** Both upright posts are wobbly and a top railing of the fence is detached. CT to report/repair. *Post meeting note: The fence/stile is on Estate land and Clerk will contact.*

**13. DATE OF NEXT MEETING:**

Tuesday 14<sup>th</sup> November 2017 at 7.15pm in Mells Barn.

Meeting closed at 8.05pm.

Signed..... Date.....

Print Name.....