

MELLS PARISH COUNCIL
(mellsparishcouncil.org.uk)

**Minutes of the meeting of Mells Parish Council on
Tuesday 8 May 2018 at Mells Barn**

1. **PRESENT:** Mr J Earl - Chair, Mr S West, Mr A Brady, Mr E Costelloe, The Countess of Oxford & Asquith, Mrs J Seewooruttun,

In Attendance: Joy Book, Clerk. 2 members of the public
2. **APOLOGIES FOR ABSENCE:** Mr L Turner, Mr Turner, Mr D Seviour
3. **DECLARATIONS OF INTEREST** - None
4. **PUBLIC PARTICIPATION**
 - i. **Mobile mast:** This should be live by the end of this month.
 - ii. **Disabled bay:** Cllr Drewe will give Clerk the contact details of the person responsible for arranging bay demarcation at SCC.
 - iii. **Issues in Fairview:** Concerns were raised regarding parking and cars driving on the footways. Resident was advised to note car registrations and report the offenders to the police. It is unlikely that the grassed areas will be tarmacked for parking due to the cost.
 - iv. **Sunken drain – Fairview:** Clerk to report to Wessex Water.
 - v. **Recreation Ground – Tarmac:** The tarmac is breaking up at the entrance and some of the kerbstones have been damaged by lorries. Jan Seewooruttun will contact the contractor.
 - vi. **Bottom Lane gully:** SCC has said they would inspect. However a resident has offered to clear it.
 - vii. **Water accumulating on Station Road:** This is due to water running off the field into the blocked gully. Highways and the police are monitoring.
 - viii. **Increase in lorries:** This is especially an issue by the bend at Mells Park.
 - ix. **Parish Council communication:** It was agreed that a short report would be put in the magazine every month. The agenda will have a separate item to discuss the precept in future.
5. **APPROVAL OF MINUTES DATED 10 APRIL 2018** had previously been circulated and it was resolved that the minutes be adopted. The minutes were then signed by the Chair.
6. **DISTRICT COUNCILLOR AND COUNTY COUNCILLOR REPORTS** – As Annual Parish Meeting.
7. **ACTIONS FROM PREVIOUS MEETING**
 - a) **Mobile Phone signal/broadband:** As above.
 - b) **Barn Lease:** Still no action has been taken. Edmund Costelloe to write a formal letter of complaint to the Solicitors.
 - c) **Old Telephone Exchange:** As Annual Parish Meeting notes.
 - d) **General Data Protection Regulations:** Parish Councils have been special dispensation and therefore do not require a Data Protection Officer. Clerk is attending training on 22 May.
9. **HIGHWAY ISSUES**
 - a) **Bridge beyond CPM:** Another accident occurred a couple of weeks ago and the new signage was damaged. Clerk to report to Highways.
 - b) **Lime Kiln Hill – Repeater sign:** Clerk to chase.
 - c) **Bus stop near Stone Ash Farm:** Site is being assessed for suitability.
 - d) **White lines – Vobster Inn:** No further information.
 - e) **Bottom Lane – flooding:** As above.
 - f) **Water accumulating on Station Road:** As above.
 - g) **Co-option of two councillors:** No applications have been received to date. Co-option to take place at the June meeting.

- h) **Bright lights on CPM site:** A representative of CPM reported that the lights had recently been changed to LED which may be the reason they seem brighter. Most of the lights on the work buildings are now on a timer. Some lights near the CCTV and public footpath are left on all night for security and health and safety. CPM will look into the angle of some of the lights to see if they can be improved. Timer times will be sent to Clerk.

10. PLANNING

Mendip decisions

2018/0214/APP Mellis Road Works, Vobster Cross – Application for approval of details reserved by conditions 3 (external facing materials), 13 (construction management plan), 14 (Archaeology) and 17 (surface water drainage on planning consent 2017/0163/FUL)

CPM will be submitting an application to divert the public footpath away from the work buildings towards the Sustrans cycle path. The PC indicated that it would be supportive of the change.

11. **CORRESPONDENCE FROM SOMERSET COUNTY COUNCIL** – none

12. **CORRESPONDENCE FROM MENDIP DISTRICT COUNCIL** – none

13. **OTHER CORRESPONDENCE** - none

14. PAYMENTS, RECEIPTS AND OTHER FINANCIAL MATTERS

Balance as at 28 April 2018 – £15,426.02. Barclays £5,192.54.

a)	J Book Clerk's Salary & expenses (March)		£267.39
	Trip to Mellis (@ 45p/mile)	3.60	
	Phone line rental	5.50	
	Utilities	<u>4.00</u>	
		£13.10	
	HMRC PAYE (Period 2)		£30.60
	SALC affiliation fees		£170.94

Approved - all in favour

b) Receipts: None

c) **Internal and external audits – declaration of exemption:** The internal auditor has approved the accounts. The PC does not have a turnover of £25,000 or more and therefore can declare itself exempt from an external audit. It was agreed unanimously to submit a Certificate of Exemption.

d) **Approval of Section 1 Annual Governance Statement 2017/2018:** The section was approved and signed by the Chair and Clerk.

e) **Approval of Section 2 Accounting Statements 2017/2018:** The section was approved and signed by the Chair and Clerk.

16. ITEMS FOR NEXT AGENDA / ITEMS TO REPORT

a) **Dumped cars in Fairview:** Another car has been dumped. Photos will be forwarded to the Clerk who will contact MDC.

b) **Pot holes around the village:** Several potholes have appeared around the village. Photos and locations will be taken for forwarding to Highways.

c) **Flytipping – thanks to Alan Brady:** Some gas canisters and around 20 wheels were recently dumped. These were cleared within 24 hours thanks to Alan who has been vigilantly reporting incidences of flytipping over the past few months.

17. DATE OF NEXT MEETING:

Tuesday 12th June 2018 at 7.00pm in Mellis Barn

Meeting closed at 8.00pm.

Signed..... Date.....

Print Name.....